



2017-2018 CCBM Scholars & Fellows Materials/Supplies & Travel Requests Information

CCBM Scholars:

Scholars can use up to \$500 in CCBM funds towards *either* materials/supplies or travel. Students may [make the request](#), related to the center's mission and focus, by August 15, 2018. **All publications, presentations, posters etc. must acknowledge support from NSF-CREST: Center for Cellular and Biomolecular Machines at the University of California, Merced (NSF- HRD-1547848).**

Materials/Supplies:

If materials/supplies requested (up to \$500) are approved, these will be purchased on a CCBM FAU, and initiated by CCBM staff. Please provide a description and justification for the \$500 in materials/supplies requested in one paragraph of justification. Make sure to explain benefit to the Center for Cellular and Biomolecular Machines (CCBM), description of item(s), purpose of item(s), and why item(s) is needed.

Travel:

Instead of requesting \$500 for materials and supplies, all 2017-2018 CCBM Scholars (graduate-level) are eligible to request awards up to a maximum of \$500 for domestic travel related to their research efforts. The award is meant to offset travel expenses to a professional conference or workshop. Students should ideally have submitted an abstract for an oral or poster presentation or have received an invitation for an oral presentation. Participation in a relevant summer/winter school or workshop will also be considered as an appropriate use of these funds.

The applicant should submit, at least one month before planned travel, a *single pdf document* containing:

1. A summary of the conference/workshop to be attended and any additional justification for the award (one page max). For conferences, the proof of abstract submission or letter of invitation should be included if applicable.
2. A full budget for the proposed travel including a tentative itinerary and estimated travel costs.
3. An up-to-date CV including current graduate GPA, year started graduate training at UC Merced, progress towards PhD degree, expected time to graduation, publications, presentations, posters, awards and any other academic accolades.

Awards will be made based on the following criteria:

1. Fit with CCBM research mission
2. Excellence: quality of abstract, scientific impact, scientific audience, invited (yes/no)
3. Financial Need

For approved travel expenses, the student will be reimbursed after the travel occurs. The traveler can submit receipts to their usual UC Merced travel reimbursement staff (after travel occurs); CCBM will provide the FAU to cover approved expenses.

CCBM Fellows:

In addition to the benefits described above, all fall 2017 and spring 2018 CCBM Fellows also have \$500 per awarded semester that can be used towards travel expenses related to the center's mission and focus. Please use the process above to request approval; requests are also due by August 15, 2018 for 2017-2018 CCBM Fellows.

For approved travel expenses, the student will be reimbursed after the travel occurs. The traveler can submit receipts to their usual UC Merced travel reimbursement staff (after travel occurs); CCBM will provide the FAU to cover approved expenses.